



PRIVATE HEALTH SERVICES REGULATORY COUNCIL

PHSRC GUIDELINE 02

GUIDELINE FOR PRIVATE HOSPITALS, NURSING HOMES AND MATERNITY HOMES



PRIVATE HEALTH SERVICES REGULATORY COUNCIL

PHSRC GUIDELINE 06

DATE: 02.07.2008

Grading of Dental Services into Bare Minimum, Moderate and Excellent Levels

Minimum (Basic)

1. **Manpower** – SLMC registered Dental Surgeon
Dental Surgery Assistant
2. **Sq. Area** – Patient waiting area (at least with 4 chairs) + Surgery area
200 Sq. areas clinic should have toilette facilities
3. **Machinery** – Dental Chair + Unit, Sterilizer though autoclaves are preferable
4. **Instruments** – Basic hand instruments & trays
5. **Disposables & Accessories** – Needles, Syringes, Masks, Gloves, Cups,
Aprons
6. **Consumables** – Materials for basic restorative, prosthetic and surgical
procedures
7. **Utilities** – Water and electricity
8. Emergency medical tray / kit
9. Hygienic waste disposal
10. System of record keeping

Moderate (Elite)

1. **Manpower** – SLMC registered Dental Surgeon
Dental Surgery Assistant
Receptionist
2. **Sq. Area** – Patient waiting area (Minimum 8 chairs, Fans for patients,
News papers, Magazines) + Reception + Surgery area
250 Sq. areas, Toilet Facilities
3. **Machinery** – Dental Chair + Unit with air rotors, autoclaves, Light cure
machine, scalars
4. **Instruments** – Hand instruments & trays (3 sets) for a moderate level

HOSPITAL

Institution providing safe medical care with facilities to treat indoor and outdoor patients with suitably qualified medical and nursing professionals.

NURSING HOME

Institution providing in house nursing care for at least 06 patients with basic emergency medical equipment and supplies with suitable in house staff and necessary staff on call.

MATERNITY HOME

Institution providing in house care for a pregnant woman who is staying until her child is born with suitable in house staff and necessary staff on call and necessary equipment.

Basic requirements depending on the category

1. Consultation Room

Usable minimum floor area 70 sq.ft. and height 8 ft.

Equipment

Examination bed, table and chairs, Blood Pressure (BP) apparatus, wash basin with running water supply, Weighing scale, adequate ventilation and illumination (depending on category X ray illuminator).

2. Waiting Area

Seating facilities for minimum of 10 persons per consultation room with sanitary facilities and adequate ventilation and illumination.

3. Sample Collection Room

Minimum floor area 100 sq.ft. and adequate sanitary facilities.

Equipment

Arm chair, bed, safe waste disposal and toilet facilities and adequate illumination.

4. X-Ray Room

Construction in accordance to the specifications of the Atomic Energy Authority (AEA).

Equipment

Necessary equipment inspected and certified by the AEA.

5. Indoor Facilities

Construction in accordance with the Urban Development Authority (UDA) Act.

Wards

Minimum floor area of 70 sq.ft. per bed with toilet facilities minimum 01 toilet for 05 patients with adequate ventilation and illumination.

Single Room

Minimum floor area of 100 sq.ft. with adequate ventilation, illumination and sanitary facilities.

Double Room

Minimum floor area of 160 sq.ft. with adequate ventilation, illumination and sanitary facilities.

Cubicle

Minimum floor area 70 sq.ft. with adequate ventilation, illumination and sanitary facilities. Minimum 01 toilet per 05 cubicles.

**6. Operating Theatre
Minor**

Minimum floor area of 120 sq.ft. with suitable floor and walls for easy cleaning and adequate sterilization facilities, adequate ventilation, lighting and air conditioning, adequate facilities to hand washing and changing facilities.

Equipment

Operating Theatre table, Theatre lights, Sucker, Sterilizer, BP apparatus, Ambubag, Laryngoscope, emergency trolley with supplies, oxygen.

Medium/ Major

Minimum floor area 180 sq.ft. (15'*12') with suitable floor and walls for easy cleaning and adequate sterilization facilities, adequate ventilation, lighting and air conditioning, adequate facilities to hand washing and changing facilities.

Equipment

Universal operating theatre table, theatre lights, Anesthetic machine, oxygen, nitrogen, Diathermy, Multi para meter or ECG Monitor/ pulse oxymeter, Ambubag, BP apparatus, Laryngoscope, Emergency tray with supplies, emergency light and all necessary surgical instruments.

7. Scrubbing Area

Adequate washing, scrubbing facilities and changing facilities.

8. Recovery Area

Adjustable trolley or bed, BP apparatus, sucker, oxygen, emergency trolley with necessary supplies.

9. Central Sterilization Supplies Department (C.S.S.D.)

Autoclave/ sterilization facilities.

10. Labour room

Minimum usable floor area 120 sq.ft. with suitable flooring and walls for easy cleaning and sterilization.

Equipment

Adjustable labour room bed/s, table for baby, weighing scale, oxygen, pediatric sucker, emergency trolley with supplies, spot lamp, pinard (foetal) stethoscope, necessary surgical instruments, adjoining toilet.

Area for Baby cots

Baby cot/s, necessary facilities and equipment for resuscitation.

Waste disposal

Adequate waste disposal system as specified for labour room.

11. Neonatal Unit

Incubators, Ventilators, necessary facilities and equipment for resuscitation.

12. Emergency Treatment unit

Usable floor area minimum of 100 sq.ft. per patient with suitable floor and walls for easy cleaning and adequate ventilation and illumination.

Equipment

Oxygen, ECG recorder, Nebulizer, sucker, emergency tray with supplies, emergency trolley with supplies, necessary facilities and equipment for resuscitation, Laryngoscope.

13. Intensive Care Unit (ICU)/ High Dependency Unit (Optional)

Minimum floor area of 100 sq.ft. per patient, suitable floor and walls for easy cleaning, adequate ventilation and illumination.

Equipment

Ventilator, Defibrillator, Oxygen, ECG Recorder, Nebulizer, Sucker, Laryngoscope, Emergency trolley with supplies, necessary facilities and equipment for resuscitation.

14. Laboratory Facilities

Internal and external quality controlling

Equipment

Automated or semi automated equipment depending on the capacity

15. Indoor Pharmacy/ Drug Store

Dry and clean storage facilities with provision to maintain cold chain properly.

16. Outdoor Pharmacy

Minimum floor area of 100 sq.ft. Dry and clean storage facilities with provision to maintain cold chain properly.

17. Vaccination room

Facilities and equipment for proper cold chain management. Emergency tray with supplies, 04 chairs in waiting area, adequate ventilation and illumination.

18. Dental Surgery

Minimum Surgery area 200 sq.ft. At least 04 chairs for patient waiting area. Adequate ventilation, illumination and toilet facilities, adequate water and electricity facilities, Hygienic waste disposal, System of record keeping.

Equipment

Dental chair or unit, Sterilizer through autoclaves are preferable, basic hand instruments and trays, emergency medical tray/ kit

Disposables and accessories

Needles, Syringes, Masks, Gloves, Cups, Aprons

Consumables

Materials for basic restorative, prosthetic and surgical procedures

19. Kitchen/ Pantry

Necessary kitchen equipment, clean table surfaces, covered dust bins, easily cleanable floor and adequate exhaust system.

20. Ambulance service

Well equipped ambulances (minimum of 01 and be increased depending on the bed strengths)

21. Parking

Adequate parking spaces/slots as specified by UDA norms.

22. Waste disposal

Method of general and clinical waste disposal (According to the Central Environmental Authority requirements)

23. Minimum Human Resources

- a) Full time Medical Director
- b) Team of SLMC registered Medical Officers (full time or part time)
- c) SLMC registered Chief Nurse/ Nursing in charge
- d) SLMC registered Nurses
- e) SLMC registered Dental Surgeon/s (full time or part time if dental services are provided)
- f) SLMC registered Pharmacist
- g) SLMC registered X-Ray technician(if radiological services are provided)
- h) Trained supportive staff

24. Record keeping

- System of record keeping
- System of notification

25. Access of services for differently able persons

- Structural modifications for easy movements
- Specially designed toilet facilities

26. Other facilities

- Facility to issue receipt
- Facility to issue medical certificates
- Some form of patient scheduling (Numbers, Telephone appointment)

27. Licenses

- 1) Registration with the Private Health Services Regulatory Council
- 2) License from the Central Environmental Authority
- 3) License from the Urban Development Authority

4) License from the Atomic Energy Authority (AEA).

28. Name Board (without drug advertisement)